



Party Reservation Packet 2011

Party Reservations:

Maxwell's Lounge offers the following packages for normal Friday & Saturday night Lounge reservations. Space is booked on a first come, first served basis. A deposit of 50% is required to hold the space, no reservation will be held without a deposit. Tax and tip is included in the pricing.

- Upper Lounge Area - Circular Sofa (seats approx 10 people) All Packages
- 1/3 Lounge Section (seats approx 25 people) All Packages
- 1/2 Lounge Section (seats approx 50 people) Platinum or Gold Packages Only

Table Reservations:

4 seat cocktail can be added to packages (max that can be reserved - 3) \$50 each

Table charge is waived with **advance** food purchase **that is equal to or more than** the price below.

<u>Table Size</u>	<u># of Tables</u>	<u>Min Bottle Service</u>
4 seat cocktail	1 - 3	\$80 (per table) + 18% gratuity

Party Options

(No substitutions or deviations be allowed on party packages)

Silver Package* **\$600*

6 Platters

Choice of **3** from this category: Beef Sliders, Fried Catfish, Jerk Wings, Buffalo Wings, Chicken & Shrimp Skewers, Coconut Shrimp

Choice of **3** from this category: Caribbean Fries, Corn Bread, Fruit, Fruit and Cheese, Vegetables, and Crab & Spinach Dip, Caesar Salad

1 Bottle of Champagne or Wine

Guest List: Guest of Honor and/or Organizer: no charge (maximum 2 individuals)
5 additional free guests; **7** free guest total; Guest List Available with Unlimited Patrons at 1/2 of the Cover Charge Price (before 11:00pm)



Party Reservation Packet 2011

Gold Package

\$800

7 Platters

Choice of **3** from this category: Beef Sliders, Fried Catfish, Jerk Wings, Buffalo Wings, Chicken & Shrimp Skewers, Coconut Shrimp

Choice of **4** from this category: Caribbean Fries, Corn Bread, Fruit, Fruit and Cheese, Vegetables, and Crab & Spinach Dip, Caesar Salad

2 Bottles of House Champagne or Wine

Guest List: Guest of Honor and/or Organizer: no charge (maximum 2 individuals)

8 additional free guests; **10** free guest total; Guest List Available with Unlimited Patrons at ½ of the Cover Charge Price (before 11:00pm)

Platinum Package

\$1000

8 Platters

Choice of **4** from this category: Sliders, Catfish, Jerk, and or Buffalo Wings, Chicken and Shrimp Skewers, and Coconut Shrimp

Choice of **4** from this category: Caribbean Fries, Corn Bread, Fruit, Fruit and Cheese, Vegetables, and Crab & Spinach Dip, Caesar Salad

2 Bottles of House Champagne or House Wine

(1) Bottle Service- 1 Bottle of Call or Premium Alcohol (choice of 2 chasers) OR

2 Bottles of Moet Imperial

Guest List: Guest of Honor and/or Organizer: no charge (maximum 2 individuals) **13** additional free guests; **15** free guest total; Guest List Available with Unlimited Patrons at ½ of the Cover Charge Price (before 11:00pm)



Party Reservation Packet 2011

Maxwell's Bottle Service

Booth Reservations with bottle service requires the purchase of 2 platters and a minimum purchase of \$600

Vodka		Liqueurs	
Ciroc (original, coconut, red berry)	\$225	Nuvo	\$85
Belvedere	\$200	Cognacs	
Grey Goose	\$200	Remy XO	\$400
Absolut	\$125	Hennessy XO	\$400
Stoli	\$125	Courvosier XO	\$400
Skyy	\$125	Remy VSOP	\$250
Gin		Hennessy VSOP	\$275
Bombay Sapphire	\$200	Courvosier VSOP	\$250
Tanqueray	\$150	Remy Martin V	\$250
Bombay	\$150	Remy VS	\$175
Rum		Hennessy VS	\$200
Barcardi	\$125	Courvosier VS	\$175
Malibu	\$125	Champagne	
Captain Morgan	\$125	Ace of Spades	\$500
Tequila		Dom Perignon	\$275
1800 Anejo	\$185	Veuve Clicquot Rose	\$175
1800 Reopsado	\$180	Veuve Clicquot Yellow Label	\$150
1800 Silver	\$200	Moet & Chandon Nectar Rose	\$130
Don Juilo Silver	\$225	Moet & Chandon Imperial Rose	\$130
Casadores Reposado	\$200	Moet & Chandon Imperial	\$80
Patron Anejo	\$185	House Rose	\$60
Parton Silver	\$225	House Brut	\$25
Patron Silver Magnum	\$400		

**Bottle Service includes Ice and your choice of two mixers
Taxes and Gratuity are not included in the listed prices**



Party Reservation Packet 2011

A'La Carte Platters

Additional platters may be purchased A'La Carte for \$80 EACH

Caribbean Coconut Prawns

Spicy ginger papaya dipping sauce

Jerk Skewers

Chicken and shrimp skewers, mango tamarind sauce

Sliders

Mini beef burgers

Cornmeal Fried Catfish

With Tartar Sauce

Jerk Spice Chicken Wings

Tamarind papaya dipping sauce

Buffalo Chicken Wings

Blue cheese dressing

Fruit & Cheese Platter

Fruit Platter

Crab and Spinach Dip

With toast points

Vegetable Platter

With dipping sauce

Caesar Salad

Garlic croutons, parmesan cheese

Caribbean Red Fries

Corn Bread

Special Request are accepted



Party Reservation Packet 2011

CAKES may be brought into the facility. Plates and utensils will be provided. **No other outside food or drinks are allowed.**

Special Order: Wine or Liquor Purchase Requests

Maxwell's does not allow beverages to be 'brought in'. Special requests for Wine or Liquor must be made a minimum of 72 hours in advance to allow for delivery. All Special Order items must be paid for on day of order confirmation.

Party Payments

50% deposit for Food and/or Room is required to secure a reservation. Lounge spaces or Tables will not be held for anyone on the promise of future payment. The balance is due no less than 11 days prior to the event. If an event is booked less than 11 days prior to the event, the total balance due must be **paid in full** or the **reservation is subject to cancellation**. Approved forms of payment are as follows; Cash, Credit Cards, Debit Cards, Money Orders, and Certified/Cashiers Checks. Personal Checks will not be accepted as payment.

Cancellation Policy:

- ☆ 21 days or more - full refund
- ☆ 21-11 days - 50% refund
- ☆ 10 days or less - no refund



Party Reservation Packet 2011

Admission/Guest List:

Maxwell's Restaurant & Lounge is a 25 and up establishment. All guests under the age of 25 must be included on your guest list in order to enter. All guests under 25 years of age that are not placed on the guest list will not be permitted to enter. The cover charge for the remainder of the guests will be discounted to 1/2 of the admission for that evening. Guest list must be emailed to info@maxwellslounge.com **Tuesday before the scheduled event by 2 pm; No Exceptions.** Maxwell's Reserves the right to deny a late submitted guest list with no refund. **Guest lists will not be accepted later than 2:00pm the Wednesday prior to your event. Lists must be typed, and include full name (i.e. Jane Doe). Each guest is entitled to 1 additional guest that must accompanied by the guest named on the guest list. Make sure to include the guest of honor and organizer on the guest list. Indicate which guests are free, failures to do so will result in all guests paying 1/2 price before 11pm.**

*****The guest list closes at 11pm sharp for all guests, no exceptions*****

Dress Code is strictly enforced:

Gentlemen:

Dress Slacks or dress jeans. Collared Button Up Dress shirts and hard sole shoes required. No athletic apparel, No logo tees, khaki's, corduroy's, saggy trousers or caps allowed.

Ladies: No athletic apparel allowed. Hard sole shoes required. No logos. No graphics. No tank tops, No cotton tees or dresses. No Flip flops!! No graphics, no tank tops, dressy attire required.

Maxwell's Restaurant & Lounge reserves the right to refuse entry to any person, at any time for any reason.



Party Reservation Packet 2011

Decorations & Treatments

- Balloons
- Streamers
- Flowers

NO GLITTER, CONFETTI OR CANDLES ALLOWED

The above are acceptable types of decorations that may be used in the reserved area. Maxwell's does not provide decorations.

Failure to adhere to this policy will result in a \$50 clean up fee which is non-refundable.

Friday Format:

Typically a live band (rock, R&B, Latin etc) will be schedule to perform and will be done not later than 12:00 am. The music for that night consists mostly of Hip Hop and R&B. The DJ accepts requests at his own will. On occasion a special event will be scheduled in which the format will change. The music and format will change in this case. The type of music/ performance is not guaranteed.

Saturday Format:

Saturday's at Maxwell's Lounge is 25 and up and typically plays hip hop and R&B. Special events may be scheduled on this day as well. Maxwell's Lounge reserves the right to change the format of an event w/out notice.



Party Reservation Packet 2011

Acknowledgement: I have read and understand the Reservation, Guest list, Dress Code, Food Pricing, Deposit, Cleaning fee and Cancellation policies outlined in this document. I understand that there are no substitutions outside of what is listed above.

Guest of Honor: _____

Event Date: _____ Reserved Area: _____

Name of Organizer: _____

Phone: _____ I.D # _____

Email: _____

Arrival Time: _____ Current Address: _____

Food Service Time: _____

Cake Service Time: _____

Signature: _____ Date: _____

Referred by: _____

Credit Card Authorization - I authorize Maxwell's Lounge to charge the following card in the following amount:

Card Number: _____ Expiration Date: _____

Security Code (On back of card): _____ Card Type: _____

Name on card: _____

Invoice Number: (Will be filled-in by Maxwell's) _____ Amount of payment: _____

Signature: _____

Print Name: _____